



Date: June 28, 2024

**To: Coaches and Team Managers
2024 BCLA Minor Provincials U13 Box Lacrosse Championships**

**From: BCLA U13 Provincial Host Directors, Chelsey Mann & Miranda Marchand
North Okanagan Minor Lacrosse**

The North Okanagan Minor Lacrosse Association is proud to be hosting the 2024 BCLA U13 Box Lacrosse Provincial Championships. In anticipation of your team earning their right to participate in this year's Provincials, the following is some information you will require.

If you have any questions or concerns, please do not hesitate to contact Chelsey Mann directly.

Host Director: Chelsey Mann, 250 351 9663, nomla.secretary@gmail.com

You can also look for information on the BCLA Website – www.bclacrosse.com under **BOX> LACROSSE> MINOR BOX> PROVINCIALS**. Direct link is <http://bclacrosse.com/provincials.php>

Attached to this e-mail, please find the following (also available on the BCLA Website):

- Team Verification Form (please bring **COMPLETED** to the Coaches Meeting)
- Warrior Fair Play Award Form (please bring **COMPLETED** to the Coaches Meeting)
- Provincial Directive
- Template Game Schedule – The teams will be allocated once play-downs are complete.

MANDATORY Coaches/Managers Meeting -: Thursday, July 11 at 8:00 am

Location: Kal Tire Place North-Breakaway Room. 3445 43 Avenue, Vernon, 250 542 5623

The Coaches and Managers Meeting is **mandatory** for all coaches participating in the Provincials. As you check in, each team will be asked for a local or cell phone number where you can be reached if necessary. Please have the number ready on your arrival.

PLEASE BRING WITH YOU to the Coaches Meeting:

- Completed **Team Verification Form** and game sheets as proof for call ups
- Completed **Warrior Fair Play Award – Player Form**

The **Team Verification Form** is attached and is also available in an interactive PDF format on the BCLA website under **BOX LACROSSE> MINOR BOX>PROVINCIALS**.

Please follow the instructions on the link and bring the completed form to the Coaches Meeting. Call-ups must be included on this form, and you must provide proof that the player has played the required four (4) qualifying games by providing official score sheets. This form will also need to have your Captain (1) and Assistants (2) listed.

Rosters: We request that you send your roster with jersey #'s in an electronic format to complete the game sheets. As you qualify, please e-mail this information as soon as possible to: Chelsey Mann, nomla.secretary@gmail.com

Schedule: Updates of the complete Division Provincial Schedule can be found on the BCLA website. Once teams qualify for spots, the schedule will reflect those changes and be populated with team names.

Time/Score Keepers: For each of your round robin games, the team slotted as the Home Team will be responsible for providing a timekeeper and teams slotted as Away Team will be responsible for providing a scorekeeper. The Team Officials (Managers or Coaches) are asked to have the names of their applicable volunteer ready at each game check-in.

Venues: We have 3 venues for this year's event.

Kal Tire Place North & South. 3445 43 Avenue Vernon

<https://maps.app.goo.gl/4UxPzyaxQWTDLwoY6>

NorVal Arena. 3351 Park Drive Armstrong

<https://maps.app.goo.gl/mkumMWAyHyW8eMWN8>

Please note: Animals are prohibited inside arenas, except for service animals. There is a zero-tolerance alcohol/drug policy on arena property.

Dressing Rooms: Rooms will be assigned and posted on posters of each arena. Car keys of the Manager or Coach verifying the game sheet must be left at the Tournament headquarters to obtain the key for the assigned dressing room. Dressing rooms should be vacated within 30 minutes of the end of each game to allow time for the following team to prepare for their game. Please check-in no earlier than 45 minutes prior game time. Any damage incurred to rooms will be charged back to the Team's Home Association who was deemed to have damaged the facility. It is the responsibility of each team to monitor their players while in the dressing room and at the Provincials. Rooms are to be left clean and locked prior to leaving. Your keys will be returned once the room has been checked for cleanliness and damage.

Important Information for Coaches:

- Please familiarize yourself with the 2024 Minor Box Provincial Directive (attached).
- Please remember that it is the coach's responsibility to bring score sheets for any players you are playing up.
- If bringing an alternate goaltender, coaches must obtain written permission from the BCLA Minor Box Provincial Director and receive clarification of the alternate goaltenders' playing eligibility. This must be done prior to the Provincial Championships.
- The coaching staff has been verified as per your Provincial Declaration Form. If you are requesting any changes from that for the Provincials, please send your request to Dave Showers, BCLA Technical Director at daveshowers@bclacrosse.com, **fourteen (14) days prior to the start of the event** so that a review of the request can be made. All coaches **MUST** be properly trained for the level they are coaching. It is recommended that you hold your own Team Meeting after this Coaches Meeting and prior to your first game to advise your Team and Team Parents of the necessary and important information they will need to know.
- There will be an opening ceremony, the morning of Thursday July 11. Details to follow

Medal Presentations: Medals will be presented after each of the final games on July 14. There will be no Closing Ceremony.

Reminders:

- Coaches have the responsibility to ensure the safety of their players.
- Please remember to bring water bottles to be used during your games. Arenas can get very warm on the floor for players during the month of July. **Remember that due to safety, water bottles must not be shared.**
- You are responsible for the behaviour of your fans. Should there be a problem in the stands, games will be halted until the offender(s) leave the arena. Please refer to the BCLA Operating Policy at www.bclacrosse.com for the BCLA Code of Conduct, Harassment Policy, Gender Equity Policy and the Fair Play Code for Coaches, Parents and Athletes as well as the BCLA Social Media Policy.
- Air Horns are not permitted in any of the arenas. Other noisemakers are welcome if they do not interfere with the Shot Clock, Time Clock or the officials' whistle. Noisemakers interfering with the play will be confiscated.

*Good luck to all teams and we look forward to hosting your team at the
2024 BCLA U13 Lacrosse Provincial Championship Tournament!*